



## **PROGRAM DISCOUNT POLICY**

Program participation fees will only be discounted for:

- Scholarship recipients
- Siblings
- Employees

### **Scholarship Philosophy**

Children's Performing Arts (CPA) strives to make programming affordable and financially accessible for all participants. Partial scholarships will be made available via application for up to 75% of participation fee. Every program will budget for scholarships. We will do our utmost to honor scholarship requests.

### **Authority & Process**

- The Executive Director will review the applications and ensure that all applicant names remain confidential. Employees or Executive Board members only know the applicant names on a need to know basis, if it is necessary to complete their job functions.
- All persons with access to confidential information will be required to sign a confidentiality agreement before access to confidential information is granted.
- The Executive Director and Artistic Director will award scholarships.
- Scholarships may not be awarded in excess of the budget without board approval.

### **Siblings**

Some of CPA's programming will offer reduced participation rates for siblings. Currently the only program with a reduced participation rate for siblings is the Legacy Program.

### **Employees**

Employee family members will not pay registration or participation fees for standard programming. Private and semi-private lessons are excluded from this benefit. Future staff as named in the Strategic Plan qualify for this benefit.